



Bishop's Hatfield Girls' School

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BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



Job title:	LEARNING SUPPORT ASSISTANT / LESSON SUPERVISOR
Salary:	Salary Scale H4 £19,357 - £20,406 (inc. fringe) - this assumes 37 hrs pw; actually salary dependent on hours
Hours:	Approx 15-20 hours per week term-time + staff training days. Hours negotiable.
Responsible to:	Teaching and Learning Leader for Learning Support (SENDCO)
Contract:	To December 2024 initially with option to extend

More than ever before, young people need support with their learning and development. We are seeking to recruit a Learning Support Assistant / Lesson Supervisor to provide this support to individuals and groups of pupils who are most in need. We are looking for an enthusiastic and imaginative individual to join a friendly and committed Learning Support faculty. We hope that you will share our vision for all members of our community to be able to 'achieve their potential and enjoy the journey'.

Duties cover a range of activities including providing one-to-one withdrawal, in-class support for teaching staff and pupils and participating in the invigilation of public and internal examinations for pupils requiring access arrangements. Our LSAs also supervise classes during the temporary absence of teachers. The ability to support pupils in the early stages of English language learning and/or to provide medical/first aid support would be appreciated as would any experience of working with children with medical conditions. However, these are not essential and most importantly we are looking for applicants with a genuine desire to help young people.

Visitors tell us that our school is a friendly, lively and stimulating community where we emphasise the importance of the individual's contribution and take pleasure in sharing and celebrating achievement. They commend the good behaviour of the pupils and their thirst for knowledge. Bishop's is a diverse community that offers mutual support and encouragement and expects everyone within it to respect others' heritage, identity, religion and beliefs. We hope that the values, self-discipline and sense of personal worth that pupils gain here will be a support throughout their lives as British and Global Citizens. We particularly welcome applications from BAME candidates or from other groups that are underrepresented in the UK education system. We are a single sex school but we encourage any gender to apply for staff posts.

Bishop's Hatfield Girls' School has around 950 pupils on roll including the Sixth Form. We are fully committed to our values of teamwork, respect, honesty, trust, kindness and ambition. The school

"Pupils flourish and support each other to succeed"



successfully completed its most recent OFSTED inspection in December 2022 and was judged to continue to be Outstanding. The school has benefited from a total rebuild on the same site and enjoys excellent state of the art facilities. BHGS holds International School Status and is a Fairtrade School. Hatfield is within easy reach of London and other areas and the London Fringe Allowance is payable.

The school's Admissions' Code gives priority places to children of staff. We give high priority to staff development and staff are able to apply for our Professional Development Award which provides bursary payments to help finance CPD that goes beyond the school's usual training programme.

We take safeguarding of our students extremely seriously and an enhanced disclosure will be sought through the Disclosure and Barring Service as part of the school's pre-employment checks.

Please see the job description on our website for more detail.

Closing date for applications: by Monday 18th March (we reserve the right to make an early appointment should a suitable candidate apply before this date)

Interview and assessment date: TBC

PLEASE COMPLETE THE BHGS SUPPORT STAFF APPLICATION FORM available on our website -

<https://bishophatfield.herts.sch.uk/vacancies/>

Completed applications should be emailed to sfullerton@bishophatfield.herts.sch.uk

An Equal Opportunities' Employer, Bishop's Hatfield Girls' School is committed to the protection and safety of its pupils and expects all staff to share this commitment.