



A Parent's Guide to GO 4 Schools

What is GO 4 Schools?

GO 4 Schools is an online package that allows you to access your child's academic achievement and progress in addition to other information the school holds about your child.

Real-time attainment information - marks and targets for all subjects throughout the year.

Timetable - Your daughter's daily and weekly timetable.

Attendance - Shown from the start of the academic year.

Behaviour – Logs your child's positive and negative behaviour including detentions.

Reports - Full reports with grades and supporting teacher comments published twice yearly (depending on year group).

Logging on to GO 4 Schools

In order to log on to GO 4 Schools you will need to visit www.go4schools.com, select the Login dropdown and click on the 'Parents login'

To set up a password for GO 4 Schools, please enter your email address into the **First time user** section and request a password'. This must be the email address that you have registered with the school. If you are unsure which email address you have registered, please contact Reception on **01707 275331**. GO 4 Schools will then send you a link to create a password directly to the inbox of your registered email address.

The screenshot shows a web form for creating a new password. At the top, there are three tabs: 'GO Sign in with GO' (selected), 'First-time user?', and 'Forgotten Password?'. Below the tabs, the text reads: 'If you haven't logged on to GO 4 Schools before, type your email address and click the "new password" button.' This is followed by a note: 'This is the password you may use to log in to GO 4 Schools if your school supports this login method. It is also the password you use to log in to the GO 4 Schools Mobile App if your school uses the Mobile App.' There is an input field labeled 'Email address' and a button labeled 'New password'.

Upon receipt of the password, enter your email and new password into the relevant boxes of the login page to gain access to the system. You will then be able to log into the site and view your child's page.

How to use GO 4 Schools

Once you are logged in you will see a brief overview of your child's profile:

Overview

Timetable

09:00	10:40	Drama, 7b/Dr1	Mrs M Jackson	Room 106
11:00	11:50	Science, 7AA/Sc	Miss P Blanchard	Room 217
11:50	12:40	English, 7A/En	Mrs J Williamson	Room 126
13:20	15:00	Humanities, 7A/Hu	Miss C Mather	Room 023

Attendance 98%

- Present
- Approved educational activity
- Authorised absence
- Unauthorised absence

Behaviour +276 | 0

✉ 3
🕒 0
📄 0

At the top right of the screen there are shortcuts to your Inbox, Detentions and Take Home Report - details of these can be found under the relevant sections of this document.

Today's timetable

This defaults to your child's timetable for the current day. You can view the timetable for the whole week by clicking on 'Timetable'.

Mon, 6 Feb 2023 - Fri, 10 Feb 2023

	09:00		09:50		10:40		11:00		11:50		12:40		13:20		14:10		15:00	
Mo	Mathematics 7AA/Ma Ms E Clegg Room 226	-	French 7A/Fr Mrs E Jonchier Room 117	-	Humanities 7A/Hu Mrs J Higgins Room 028	-	English 7A/En Ms T Payne Room 121	-	Science 7AA/Sc Miss A Hussain Room 215	-	Spanish 7A/Sp Ms S Welsh Room 116	-						
Tu	Drama 7b/Dr1 Mrs M Jackson Room 106				Science 7AA/Sc Miss P Blanchard Room 217	English 7A/En Mrs J Williamson Room 126	Humanities 7A/Hu Miss C Mather Room 023											
We	Mathematics 7AA/Ma Ms E Clegg Room 224	Science 7AA/Sc Miss A Hussain Room 215	Art 7A/Ad Mrs J Chapman Room 009				Physical Education 7b/Pe2 Mrs K Waters											
Th	Spanish 7A/Sp Ms S Welsh Room 116	English 7A/En Ms T Payne Room 121	Mathematics 7AA/Ma Mr J Webster Room 201	Computer Science 7AA/Cp	Humanities 7A/Hu Miss C Mather Room 023	English 7A/En Ms T Payne Room 121												
Fr	French 7A/Fr Mrs E Jonchier Room 117	Music 7A/Mu Mrs J McKinnell Room 108	Physical Education 7A/Pe Mrs C Burnham Room 115	Life Skills 7A/Se Miss T Banks Room 112	Science 7AA/Sc Miss A Hussain Room 215	Mathematics 7AA/Ma Ms E Clegg Room 224												

Attendance

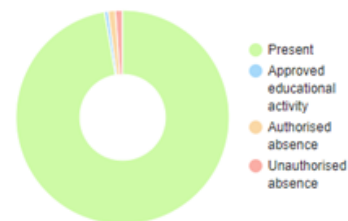
Click on **Attendance** to get a summary of your child's attendance:

Attendance summary

Attendance

Summary session attendance

	Sessions	%
Present	177	97.25%
Approved educational activity	1	0.55%
Authorised absence	2	1.10%
Unauthorised absence	2	1.10%
Unknown	0	0%
Late	0	0%



Session attendance marks of various types, expressed as a raw figure and as a percentage of the maximum possible session attendance over the whole year.

Note: Each day has 2 possible attendance sessions, AM and PM and the attendance figures do not include the current day. If a register has not been taken before the end of the previous day the attendance figures may not be accurate.

Behaviour

All behaviour both positive and negative is recorded on Go4Schools. Each behaviour event is allocated points according to our behaviour policy; + for good behaviour/achievements and – for negative behaviour. Click on **Behaviour** - the top half of the page is a summary where you can see the last five events and a graph that shows your child's behaviour since the beginning of the academic year - the bar chart shows the weekly scores and the line graph shows the cumulative scores for the year. To view all events click the '**View behaviour events**' tab.

Behaviour summary

View behaviour events ▾

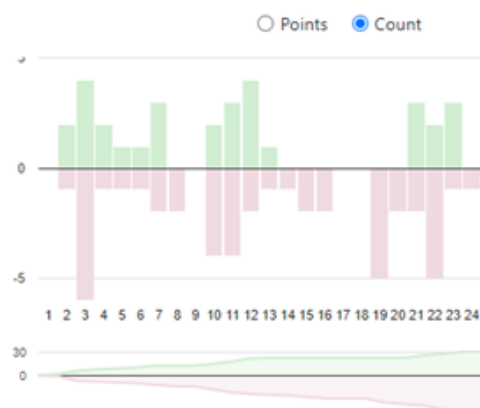
🔒 Detention summary

Summary

Recent behaviour

Yesterday Mrs Wright	No/late/incomplete homework Year 9, Food Technology, DTF, 9b/Fn2
Fri, 3 Feb Miss Andreone	Very Good Classwork/Homework Year 9, Religious Education, REL 9K/Re
Thu, 2 Feb R.Taylor	Good Classwork/Homework Year 9, French, FRE, 9UU/Fr, Room: 119
Thu, 2 Feb P.Blanchard	Very Good Classwork/Homework Year 9, Science, SCI, 9AA/Sc
Thu, 2 Feb D.Stevens	Low level disruption Year 9, Mathematics, MAT, 9/Ma2

Behaviour over time



The **Detention summary** tab shows a summary of any upcoming and previous detentions:

Behaviour summary View behaviour events ▾ **Detention summary**

Detention summary

Not yet allocated	0
Upcoming	1
Attended	0
Completed	39

Today's and upcoming allocated managed detentions

Detention session	When event occurred	Event and managed detention
Homework Referral Today 12:45 - 13:00	Yesterday	No/late/incomplete homework Homework referral

Managed detentions awaiting allocation

When event occurred	Event and managed detention
No managed detentions recorded.	

This can also be accessed via the shortcut icon at the top right of the page.

Further down the Behaviour page there is a **Summary of all events** and **Behaviour by subject and group** - these summarises all the events and their reasons and their average compared to the rest of their classes:

Summary of all events








Event	Count	Student score
Consistently outstanding contribution to school community	1	10
Very Good Classwork/Homework	1	3
Responsible risk taking	1	1
Attendance at a House/Enrichment event	2	2
Attendance at a study/revision group	4	4
Attendance at an enrichment club	5	5
Good Classwork/Homework	9	9
Rudeness/disobedience	1	-1
Late to class/lesson	1	-1
Repeated disobedience/defiance	1	-3

■ Total positive
■ Total neutral
■ Total negative

Behaviour by subject and group

Subject	Group	Student score	Compare to group average	Compare to subject average
Registration	11Au	0	1	0
Food Technology	11C/Fn1	3	3	3
English	11L/En	0	-3	3
Geography	11B/Gg1	0	0	2
Life Skills	11L/Se	0	0	2
Mathematics	11/Ma3	4	9	5
Physical Education	11L/Pe	0	1	2
Religious Education	11A/Re1	0	0	1
Combined Science	11RR/Sc	0	1	11
English Literature	11L/En	2	3	5
Monday Enrichment	KS4 Creatives	3	4	5
French	11D/Fr1	0	0	2
Rotary Youth Speaks	Rotary Youth Speaks	11	10	10

Further menus

-  Overview
-  Attendance
-  Behaviour
-  Inbox
-  Progress
-  Reports
-  Timetable

Down the left side of the page there are links to the various sections that we have subscribed to. The Overview, Attendance, Behaviour and Timetable have been described above. The inbox shows all the notifications that have been sent regarding behaviour points or detentions since the beginning of term.

If you want to view any details from a previous academic year; from under your child's name, click the dropdown by the current year and select the year you are interested in - this will only show the year's your child has been enrolled at **this** school; if your child's primary school used Go 4 schools this will not be available here.



Reports

The reports button (shown here on the left and is also a shortcut at the top right of page) is where you will find any 'Take home reports' that have been completed by your child's teachers, usually twice a year. You will receive an email to indicate that these are ready to view and the icon at the top of the page will be orange rather than greyed out. If there are reports available you will see a screen similar to the screenshot below:

Reports



Attainment

Subject		10 Jan 2023		10 Jan 2023	Current Grade
		Grade	Progress towards target	Grade	Grade
Average Point Score		Not Included	Not Included	-	-
Combined Science		5/5	On target	5/5	4/4
English		4+	Well below target	4+	4
English Literature		4+	Well below target	4+	4
Food Technology		5	Below target	5	4
French		5+	Above target	5+	6-
Geography		6	On target	6	6
Life Skills		-	-	Not Included	-
Mathematics		5	On target	5	4+
Physical Education		-	-	Not Included	-
Religious Education		6	Below target	6	4

This shows an overview of the grades received and the date completed. A full downloadable PDF which describes each subject, has an explanation of the grades given and the comments from your child's teachers can be found by clicking on the report icon.

Please note that Go 4 Schools is only available to parents/pupils for the duration a pupil attends the school; if a pupil is leaving, either at the natural end of their time here or they move to another school, it would be advisable to save or print pupil reports before their leaving date.

FAQs

What do I do if I have forgotten my password?

Go to the GO 4 Schools website, click the 'parents' icon and follow the 'Forgotten your password' instructions. Please note that this link will only be valid for 1 hour.

How do I receive future reports?

Reports will be issued via GO 4 Schools. When your child's report becomes live on GO 4 Schools you will receive an email informing you that a new report is available. You can then log in to the site to view the report and print it if you require a hard copy. You will be able to access all previous reports issued using GO 4 Schools. **Please be aware that once your child has left the school, you will no longer be able to access the website so it is advisable to download or print any reports you may wish to keep.**

What if I change my email address?

Please notify the school office on 01707 275331.

Who can access my child's data?

You, through the registered email address we have for you and school staff are the only people who can access your child's data.

Help and Support

If you have any questions regarding attendance, please contact the Attendance Officer, Mrs Clayden.

Email: aclayden@bishophatfield.herts.sch.uk

If you have any questions regarding behaviour, please contact Mrs Braybrook

Email: tbraybrook@bishophatfield.herts.sch.uk or your child's Head of Year.

Year 7	Mr N Nicholl	Email: nnicholl@bishophatfield.herts.sch.uk
Year 8	Miss C Knott	Email: cknott@bishophatfield.herts.sch.uk
Year 9	Mrs S Alllott	Email: salllott@bishophatfield.herts.sch.uk
Year 10	Miss D Graves	Email: dgraves@bishophatfield.herts.sch.uk
Year 11	Mrs M Dayton	Email: mdayton@bishophatfield.herts.sch.uk

If you have any questions regarding Go 4 Schools in general, reports or assessment, please contact Mrs Bassi or Mrs Langston.

Email: mbassi@bishophatfield.herts.sch.uk

Email: vlangston@bishophatfield.herts.sch.uk