



Bishop's Hatfield Girls' School



Mr A Wood BA (Oxon), PGCE, MBA, NPQH

Woods Avenue, Hatfield, Herts AL10 8NL T: 01707 275331

Email: admin@bishophatfield.herts.sch.uk Website: www.bishophatfield.herts.sch.uk

BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517

27th September 2021

Dear Parents/Carers

Open Evening - Tuesday October 5th 2021

I am writing to inform you that we shall be finishing school early on the afternoon of Tuesday 5th October 2021. **Sixth Form lessons will continue as normal on other sites within the Consortium. There will be no Sixth Form lessons at Bishop's during the afternoon unless students have been notified otherwise by their teachers.**

As you may know, this is our Open Evening when prospective parents visit the school. There is a lot of preparation for this that can only be done when pupils have gone home.

We shall finish school at 12.35 pm. Pupils will register with form tutors in form rooms at 12.35 pm and then be dismissed. Any pupil who is unable to go home at this time may remain in school until the usual time of 3.00pm. Any pupil who is volunteering to help during the evening and needs to stay until the start of the evening at 5.30pm may also do so but should ensure that they bring a packed tea. Reg's coaches (R44) will leave school at 12.50pm.

Please complete this Google Form if your child needs to stay on site until 3.00pm or 5.30pm otherwise we will assume they are leaving at lunchtime. Lunch will be available and you should also complete the form if your child would like to eat before leaving the school site [Open Evening Form](#). If you are dropping your child back at 5.30pm to help out at the Open Evening, please drop them off on Woods Avenue; there will not be the facility to drive into the school. Please note that the road outside school is likely to get very busy after 5.30 pm.

In recognition of the fact that many pupils will be helping on this evening, we will also be having a late start to the school day on Wednesday 6th October. Pupils must be in their form room by 9.15am for registration; school will be open from 8.00am for those who need to arrive early. Lessons will start at 9.25am with periods 1 and 2 each condensed to 35 minutes. Reg's coach (R44) will run at the normal time that morning.

Please note that this evening is for Year 6 parents/carers and pupils only. We are aware that parents/carers of our current Year 7 missed the opportunity to visit the school last year. We will be holding a Year 7 Welcome Evening on 14th October where we hope to give parents/carers the chance to see the school.

Yours sincerely

Mr A Wood
Headteacher

"This is an OUTSTANDING school" - Ofsted 2016

