

4th May 2021

Dear Parents/Carers,

The end of year examinations for all Year 10 pupils will start on Thursday 10th June and will finish on Friday 2nd July.

Normal lessons will continue throughout this period of time so that wherever practical, i.e. until the examinations in that subject have been completed, girls will be able to work with their teachers, revising and preparing for their forthcoming examination. When all examinations have been completed in a particular subject, teachers will be able to discuss the questions in detail and offer advice and guidance for future examinations. However, no examination results or papers will be returned to the girls until the week beginning Monday 12th July to allow for checking and collating.

Ms Dalziel, Examinations Officer will be responsible for ensuring the smooth running of the examinations during this time. Please remember that school examinations are good practice for the GCSEs. Please try to ensure that your daughter has full attendance during the period of these examinations as absences mean that papers will have to be caught up at another time, and this can be difficult to arrange. Any concerns regarding this should be addressed to Miss Graves; permission to be absent from school for exceptional circumstances must still be sought from Mr Wood and any daily absence/lateness must be notified to the School Office as usual.

Monday 28th June is an INSET day, however Year 10 pupils will be required to attend to complete their English Literature exam. Registration will not be required, pupils will need to go directly to the Sports Hall at 8:45am. Pupils will be free to go home once the exam has finished.

You will find that during the exam period there will be two days where exams will not be running to facilitate careers related workshops with a range of guest speakers. These are an important aspect of work related learning in the absence of work experience this academic year and will provide an important opportunity for pupils to further extend their understanding of the range of pathways available after GCSEs.

I attach an Examination Timetable so that you will know when your daughter has her examinations; your daughter will be issued with her own A5 copy. The Examination Timetable can also be viewed on the school's website. Finally, a copy of the examination regulations is attached for your information.

Yours sincerely,

Mr H Pandya
Assistant Headteacher