



Bishop's Hatfield Girls' School

Headteacher: Mr A Wood BA (Oxon), PGCE, MBA, NPQH
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BHGS is a company limited by guarantee Company number: 07831507



Job title:	HEAD OF YEAR (PASTORAL SUPPORT)
Salary:	H5-H6 £21,529 - £26,107 including fringe (pro rata, ie actual salary £18,342 - £22,223)
Hours:	37 hours per week term time + 5 INSET days (total 39 working weeks pa)
Responsible to:	Deputy Headteacher (Inclusion)
Contract:	Permanent

We require a Head of Year 7 to provide pastoral support to Year 7 pupils and to support transition arrangements for Year 6 to Year 7. Duties cover a range of activities including monitoring and supporting student progress for the assigned year group, managing behaviour and attendance, working with year group form tutors and providing cover for absent teachers. You will join a committed team of five Heads of Year who work together to support our pupils in their personal and academic development. Heads of Year have a key role in our school in helping our pupils to achieve their potential and enjoy the journey.

This is an exciting opportunity to join our outstanding school at a time of growth and development.

Bishop's Hatfield Girls' School has 900 pupils on roll including the Sixth Form. We are fully committed to our values of teamwork, respect, honesty, trust, kindness and ambition. In February 2016 the school successfully completed its sixth OFSTED inspection and was graded OUTSTANDING. On 1st January 2012, we converted to academy status and are now a company limited by guarantee. The school has recently benefited from a total rebuild on the same site and enjoys excellent facilities including a large sports hall. BHGS holds International School Status and is a Fairtrade School. Hatfield is within easy reach of London and other areas and the London Fringe Allowance is payable.

We give high priority to staff development and the school's Admissions' Code gives priority places to children of staff. Staff are able to apply for our Professional Development Award which provides bursary payments to help finance CPD that goes beyond the school's usual training programme.

Visitors frequently tell us that their first impression of the school is of a friendly, lively and stimulating community where we emphasise the importance of the individual's contribution and take pleasure in sharing and celebrating achievement. They commend the good behaviour of the girls and their thirst for knowledge. Bishop's is a community that offers mutual support and

"This is an OUTSTANDING school" - Ofsted 2016



encouragement and expects everyone within it to respect others' cultures, religion and beliefs. We hope that the values, self-discipline and sense of personal worth that girls gain here will be a support throughout their lives as British and Global Citizens.

We take safeguarding of our students extremely seriously and an enhanced disclosure will be sought through the Disclosure and Barring Service as part of the school's pre-employment checks.

If you would like to visit us, prior to making an application, and see for yourself how our girls learn in a vibrant, supportive environment please contact Sally Fullerton at sfullerton@bishophatfield.herts.sch.uk

*An Equal Opportunities' Employer,
Bishop's Hatfield Girls' School is committed to
the protection and safety of its pupils and expects all
staff to share this commitment.*

Closing date for applications: 28/4/2021

Interview and assessment date: To be confirmed

PLEASE COMPLETE THE BHGS APPLICATION FORM

(available on our website - www.bishophatfield.herts.sch.uk/vacancies/application form for support staff and email to sfullerton@bishophatfield.herts.sch.uk)