

2nd September 2020

Year 11 Parents' Consultation Evening

Dear Parents/Carers

You are warmly invited to school on Thursday 24th September 2020 to discuss your daughter's progress with her teachers, (4.30 pm - 7.30 pm). Your daughter will be given an appointment sheet which she will complete at school with the help of her teachers.

Appointments will be for 5 minutes' duration with each subject teacher (times on the appointment sheet are set 10 minutes apart for administrative purposes). It may not be possible for some teachers to see the parents of every girl they teach, as they may well teach more than one class in the year group. Please discuss your daughter's lessons with her and, if necessary, prioritise which teachers should be seen.

If you are unable to see a particular teacher on Parents' Evening, and you feel that there is a problem you would like to discuss, then please email the school and we will endeavour to make other arrangements for this to take place..

We would recommend that pupils be present at this Parents' Evening, as we feel it would be most beneficial when discussing the start they have made this academic year and to follow up on home learning from last year.

To ensure that relevant precautions have been taken Parents' Evening will now be spread across the whole school building with subject staff meeting with parents/carers and pupils in a classroom or other suitable location in the school, with one teacher in each room. This will enable us to maintain social distancing. Please let us know if you will require additional support to move from one part of the school to another. In addition we will be encouraging regular hand washing/sanitising and visitors are encouraged to wear face masks outside of classrooms wherever possible please. If you have a gap between appointments we would ask that parents/carers and pupils wait outside using our covered seating area or in the Dining Hall rather than waiting in corridors which we need to keep free in order to ease movement around the school.

Please reply via email to confirm you are able to attend by **Thursday 17th September 2020**. We look forward to seeing you on Thursday 24th September 2020.

Yours sincerely

Mr A Dudley Mr H Pandya
Deputy Headteacher Assistant Headteacher