



Bishop's Hatfield Girls' School

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4th June 2020

Dear Parents/Carers,

We wrote to you on 22nd May regarding our plans to open the school more widely to Year 10 and Year 12 students. We would like to start by thanking you for the overwhelmingly positive response we have had. In order to comply with the latest guidance from the Department for Education we have had to make some amendments to our plans. The main impact on Year 12 is that we are required to move the second week that they were due to be in school from w/b 6th July to w/b 13th July. All other arrangements remain the same as previously stated. This letter outlines in more detail our arrangements for welcoming Year 12 back into school during the weeks beginning 15th June and 13th July. Please also refer to the Frequently Asked Questions Document that we will also be sending to you, which addresses some of the points raised by parents/carers in our survey. If you have not yet completed this survey please use this link to do so as soon as possible as it will make our planning much easier - and save our busy admin staff having to make separate phone calls to each student's home:

https://docs.google.com/forms/d/e/1FAIpQLSfwlBhe45xQOHx2K93o7yLstsAcDB_oJ5_6NyX9ioQBZ7b1SA/viewform?usp=sf_link

Year 12 will attend lessons in their usual Blocks for an afternoon session in the week beginning 15th June and a morning session in the week beginning 13th July as outlined in the timetable at the bottom of this letter, please check it through carefully.

The following are the key points to note with regard to arrangements for the day.

- **Students must not attend if they are displaying any symptoms of Covid-19. If your daughter/son was due to attend but is not able to come in on that day please inform the school office of her/his absence**
- Students should bring a single bag with all they need for the day: books for the lessons that day; pencil case with necessary equipment; any snacks and water. They will carry this bag with them for the day and will not be able to use their locker or common room.
- The usual 6th Form dress code applies. We are aware that some students may have taken the opportunity to dye their hair during the period of lockdown, in which case hair should be tied back.
- Mobile phones can be brought in but must be switched off and kept in the school bag.
- Students should arrive no earlier than 12.40 pm and no later than 1.00 pm during w/b 15th June and no earlier than 8.15 am and no later than 8.35 am during w/b 13th July. In order to maintain social distancing it may be necessary to queue on arrival and students must adhere to guidance from staff on duty with regard to this.

"This is an OUTSTANDING school" - Ofsted 2016



- We recommend parents/carers arriving by car drop off students away from the school in order to avoid congestion.
- On arrival students should enter via the main gates from where they will be directed to the Hall. Here they will sit at a social distance to receive a health and safety briefing for the session. This will include expectations of behaviour and arrangements for hand washing.
- Although students will be keen to see and speak with their friends, this is not the purpose of the day and they must abide by all instructions in order to keep everyone safe. Anyone unable to abide by these instructions will be sent home immediately.
- Students will be dismissed gradually at the end of each session to avoid congestion. Again we ask that in order to avoid congestion parents/carers do not park near to school but arrange to meet a short walk away. Social distancing rules must be adhered to once students have left the site and we will have to ask students not to return to school if they are seen to be in breach of these rules.
- As stated in our Risk Assessment, it is not recommended that students or staff wear PPE. We will allow students to wear protective masks on entry as they may have been doing so when using public transport but they may be asked to remove these once in classrooms in order to enable communication between them and the teacher to take place effectively.

Please note that these arrangements are specific to Bishop's Hatfield Girls' School. Other schools will have made their own arrangements for enabling these year groups to come into school and these will vary widely depending on context. 6th Form students who have lessons at other sites will be notified by those schools as to the arrangements for them to attend any lessons. Consortium students taught in any Bishop's classes are also invited to attend at the times stated above.

As stated previously, we completely respect that your family comes first and would like to say that we understand the decision on whether or not to send your daughter/son into school, as per the plan described, is yours to make. We are expecting the large majority of our students to attend in accordance with our plans, but appreciate that this may not be possible for all of them.

Finally, we would like to thank you for your support, patience and understanding during this time but also for your recognition of the hard work that our staff are undertaking for your children.

Yours sincerely,

Mr A Wood and Ms T Nickson
Co-Headteachers

Year 12 TIMETABLE for weeks beginning 15th June and 13th July

- Please take note of the different timings for lessons - **all** sessions are solid blocks of time with no breaks, to reduce movement. Check the dates and the times on the timetable below VERY carefully
- Where any classes exceed 15, 2 adjacent classrooms will be used to enable staff to move from one to another– your teachers will tell you if this affects you
- Year 12 will not stay for lunch
- Some students may be invited into school on either Friday 3rd, 10th or 17th July for individual support and guidance.

Monday 15th June 1.20pm - 3.00pm	Tuesday 16th June 1.20pm - 3.00pm	Wednesday 17th June	Thursday 18th June 1.20pm - 3.00pm	Fri 19th June 1.20pm - 3.00pm
Year 12 Block C <hr/> Eng Lit - JWI (SJW) 028 <hr/> Geo - JR (EMJ) 026 <hr/> Law - VAC 021 <hr/>	Year 12 Block D <hr/> Med - CWH 113 <hr/> Geo - EMJ (JR) 022 <hr/> His - JHI (RDA) 028 <hr/>		Year 12 Block A <hr/> Law - VAC 021 <hr/> Fre - EJI (EFH) 022 <hr/> Bio - WLO 215 Bio - AJB 216	Year 12 Block B <hr/> Soc - EMJ (SLM & HPA) 025/026 <hr/> His - HPA (SLM) 021 <hr/> Physics - JAS 022

<p>Chem - NAA (A-H) 212 Chem - AJB (J-T) 216 (staff swap rooms at 2.10pm)</p> <hr/> <p>G&P - DJG (MLJ) 020</p> <hr/> <p>H&SC - TRE/KW 219/220</p>	<p>Ma - LW 222 Ma - JWE 224 (JSR)</p> <hr/> <p>Psych - CSM 210/211</p>		<p>(staff swap rooms at 2.10pm)</p> <hr/> <p>Psych - CSM x 9+1 211</p> <hr/> <p>H&SC - KW (TRE) 219/220</p> <hr/> <p>RE - JNE 025</p>	
<p>Monday 13th July 9.00am - 11.30am</p>	<p>Tuesday 14th July 9.00am - 11.30am</p>	<p>Wednesday 15th July 9.00am - 11.30am</p>	<p>Thursday 16th July 9.00am - 11.30am</p>	<p>Friday (3rd, 10th) 17th July 9.00am - 11.30am</p>
<p>Year 12 Block A</p> <p>Law - VAC 021</p> <hr/> <p>Fre - EFH (EJL) 023</p> <hr/> <p>Bio - AJB 217</p> <hr/> <p>Psych - CSM 210</p> <hr/> <p>H&SC - TRE (KW) 219/220</p> <hr/> <p>RE - JNE 025</p>	<p>Year 12 Block B</p> <p>Soc - SLM & HPA (EMJ) 025/026</p> <hr/> <p>His - SLM (HPA) 029</p> <hr/> <p>Physics JAS 023</p>	<p>Year 12 Block C</p> <p>Eng Lit - SJW (JWI) 029</p> <hr/> <p>Geo - EMJ (JR) 026</p> <hr/> <p>Law - VAC 021</p> <hr/> <p>Chem - AJB (NAA) 212</p> <hr/> <p>G&P - MLJ (DJG) 023</p> <hr/> <p>H&SC - KW (TRE) 219/220</p>	<p>Year 12 Block D</p> <p>Med - CWH 113</p> <hr/> <p>Geo - JR (EMJ) 026</p> <hr/> <p>His - RDA (JHI) 028</p> <hr/> <p>Ma - JSR 225 Ma - JWE 224 (LW)</p> <hr/> <p>Psych - CSM 210/211</p>	<p>Sixth Form Pastoral / EPQ support by appointment only as required - EMJ JK CSM</p> <p>Sixth Form Study Room Drama Studio</p>