



# Bishop's Hatfield Girls' School

Co-Headteachers: Ms T Nickson BEd (Hons), MA, NPQH, FCCT  
Mr A Wood BA (Oxon), PGCE, MBA, NPQH

Woods Avenue, Hatfield, Herts AL10 8NL T: 01707 275331

Email: [admin@bishophatfield.herts.sch.uk](mailto:admin@bishophatfield.herts.sch.uk) Website: [www.bishophatfield.herts.sch.uk](http://www.bishophatfield.herts.sch.uk)

BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



4th June 2020

Dear Parents/Carers,

We wrote to you on 22nd May regarding our plans to open the school more widely to Year 10 and Year 12 pupils. We would like to start by thanking you for the overwhelmingly positive response we have had. In order to comply with the latest guidance from the Department for Education we have had to make some amendments to our plans, but these do not affect Year 10 in a significant way. The main change is that Year 12 will no longer be in school with Year 10 during the week beginning 6th July. This letter outlines in more detail our arrangements for welcoming Year 10 back into school during the weeks beginning 29th June and 6th July. Please also refer to the Frequently Asked Questions Document that we will also be sending to you, which addresses some of the points raised by parents/carers in our survey. If you have not yet completed this survey please use this link to do so as soon as possible as it will make our planning much easier - and save our busy admin staff having to make separate phone calls to each pupil's home:

[https://docs.google.com/forms/d/e/1FAIpQLSfwIBhe45xQOHx2K93o7yLstsAcDB\\_oJ5\\_6NyX9ioQB\\_Z7b1SA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSfwIBhe45xQOHx2K93o7yLstsAcDB_oJ5_6NyX9ioQB_Z7b1SA/viewform?usp=sf_link)

We are now able to inform you as to which days your daughter will be able to attend school. As previously stated, the year group has been divided in half and your daughter is in **BISHOP'S**. You can therefore see from the schedule below the days when she will have lessons. **Please do not request for your daughter to be moved to the other group as this would significantly disrupt our plans.**

Your daughter's timetable for the days she is attending school is at the bottom of this letter, please check it through with her carefully.

The following are the key points to note with regard to arrangements for the day.

- **Pupils must not attend if they are displaying any symptoms of Covid-19. If your daughter was due to attend but is not able to come in on that day please inform the school office of her absence.**
- Pupils should bring a single bag with all they need for the day: books for the lessons that day; pencil case with necessary equipment; packed lunch (unless a school packed lunch has

*"This is an OUTSTANDING school" - Ofsted 2016*



been requested). They will carry this bag with them for the day and will not be able to use their locker or form room.

- Usual school uniform must be worn. We are aware that some pupils may have taken the opportunity to dye their hair during the period of lockdown, in which case hair should be tied back.
- Mobile phones can be brought in but must be switched off and kept in the school bag.
- Pupils should arrive no earlier than 8.15 am and be at school by 8.35 am. In order to maintain social distancing it may be necessary to queue on arrival and pupils must adhere to guidance from staff on duty with regard to this.
- We recommend parents/carers arriving by car drop off pupils away from the school in order to avoid congestion.
- On arrival pupils should enter via the main gates from where they will be directed to the hall. Here they will sit at a social distance to receive a health and safety briefing for the day. This will include expectations of behaviour and arrangements for hand washing and lunch.
- Although pupils will be keen to see and speak with their friends, this is not the purpose of the day and they must abide by all instructions in order to keep everyone safe. Anyone unable to abide by these instructions will be sent home immediately.
- Pupils will be dismissed gradually from 2.40 pm to avoid congestion. Again we ask that in order to avoid congestion parents/carers do not park near to school but arrange to meet a short walk away. Social distancing rules must be adhered to once pupils have left the site and we will have to ask pupils not to return to school if they are seen to be in breach of these rules.
- As stated in our Risk Assessment, it is not recommended that pupils or staff wear PPE. We will allow pupils to wear protective masks on entry as they may have been doing so when using public transport but they may be asked to remove these once in classrooms in order to enable communication between them and the teacher to take place effectively

Please note that these arrangements are specific to Bishop's Hatfield Girls' School. Other schools will have made their own arrangements for enabling these year groups to come into school and these will vary widely depending on context.

As stated previously, we completely respect that your family comes first and would like to say that we understand the decision on whether or not to send your daughter/son into school, as per the plan described, is yours to make. We are expecting the large majority of our pupils to attend in accordance with our plans, but appreciate that this may not be possible for all pupils.

Finally, we would like to thank you for your support, patience and understanding during this time but also for your recognition of the hard work that our staff are undertaking for your children.

Yours sincerely,

Mr A Wood and Ms T Nickson  
Co-Headteachers

## Year 10 TIMETABLE – BISHOP’S

- Please take note of the different timings for lessons - **all** sessions are solid blocks of time with no breaks, to reduce movement. Check the dates and the times on the timetable below VERY carefully
- Year 10 has been split into 2 halves - make sure you know which half you’re in - Bishop’s or Hatfield – this is stated clearly in red in this letter
- Where any classes exceed 15, 2 adjacent classrooms will be used to enable staff to move from one to another – your teachers will tell you if this affects you
- GCSE Options blocks are at roughly the same time as you would have had double periods for that subject so check this against your timetable in your planner to make sure you know which is your session, eg there are 3 separate History groups, make sure you go to the right one.

In the week beginning **29th June Bishop’s** will be in school on **Monday and Tuesday** and in the week beginning **6th July** on **Wednesday and Thursday**.

Some girls may be invited into school on either Friday 3rd or 10th July for individual support and guidance.

Monday <b>29th</b> June	Tuesday <b>30th</b> June	Wednesday <b>8th</b> July	Thursday <b>9th</b> July	Friday <b>3rd &amp; 10th</b> July																												
<p>Year 10 <b>BISHOP'S</b> 8.55am - 11.25am</p> <p><b>Science</b> - 1 x 50min lesson per subject -</p> <table border="1" data-bbox="114 467 504 1086"> <thead> <tr> <th></th> <th>P1</th> <th>P2</th> <th>P3</th> </tr> </thead> <tbody> <tr> <td>D 216</td> <td>AJB</td> <td>NAA</td> <td>JAS</td> </tr> <tr> <td>A 215</td> <td>WLO</td> <td>DAB</td> <td>LBA</td> </tr> <tr> <td>R 211 /2</td> <td>NAA ASD</td> <td>JAS ASD</td> <td>AJB ASD</td> </tr> <tr> <td>W 210</td> <td>DAB</td> <td>LBA</td> <td>WLO</td> </tr> <tr> <td>I 217</td> <td>LBA</td> <td>AJB</td> <td>DAB</td> </tr> <tr> <td>N 218</td> <td>DST</td> <td>WLO</td> <td>NAA</td> </tr> </tbody> </table>		P1	P2	P3	D 216	AJB	NAA	JAS	A 215	WLO	DAB	LBA	R 211 /2	NAA ASD	JAS ASD	AJB ASD	W 210	DAB	LBA	WLO	I 217	LBA	AJB	DAB	N 218	DST	WLO	NAA	<p>Year 10 <b>BISHOP'S</b> 8.55am - 11.25am</p> <p><b>Block C Options</b> - Geography VCL 023 History HPA 025/ 026 Art &amp; Design SYF 009 Art &amp; Design HTE 008 H&amp;SC TRE 219/220 PE POA 020 Support SLI 203</p>	<p>Year 10 <b>BISHOP'S</b> 8.55am - 11.25am</p> <p><b>English</b> - SJH 122/123 SJW 125 SLB 120 MJC/RJO 121 VM/HEK 117/118 ELW/JWI 124</p>	<p>Year 10 <b>BISHOP'S</b> 8.55am - 11.25am</p> <p><b>Block D Options</b> - Geography VCL 023 History DHU 028 Religious Studies JNE 025 Music JP 108 BTEC Sport KW/NLC 219/220 Citizenship MLJ 125 Citizenship DJG 020</p>	<p>Year 10 <b>SUPPORT</b> 9.00am - 11.30am</p> <p>SLI with LSAs by appointment SLI to assign rooms</p>
	P1	P2	P3																													
D 216	AJB	NAA	JAS																													
A 215	WLO	DAB	LBA																													
R 211 /2	NAA ASD	JAS ASD	AJB ASD																													
W 210	DAB	LBA	WLO																													
I 217	LBA	AJB	DAB																													
N 218	DST	WLO	NAA																													
<p>11.25am - 12.10pm: Lunch</p>																																

Year 10 **BISHOP'S**  
12.10pm - 2.40pm

**Maths**

CDD 225

JSR 223

DST 226

JWE 224

THU/JGA 124/125

LW/JHF 221/222

Year 10 **BISHOP'S**  
12.10pm - 2.40pm

**Block B Options -**

Religious Studies JNE 025

German SVE 116

French EJJ 117

French EFH 118

Art & Design SYF 009

H&SC TRE 219/220

Year 10 **BISHOP'S**  
12.10pm - 2.40pm

**Block A Options -**

Geography EMJ 022

History RDA 021

French EFH 118

Spanish SJO 116

Computing TGO 201

Food LRD 033

Drama JK/HEK Drama Studio

Year 10 **BISHOP'S**  
12.10pm - 2.40pm

**Science - 1 x 50min lesson  
per subject -**

	P1	P2	P3
D 216	AJB	NAA	JAS
A 215	WLO	DAB	LBA
R 212	NAA	JAS	AJB
W 210	DAB	LBA	WLO
I 217	LBA	AJB	DAB
N 218	DST	WLO	NAA

Year 10 **SUPPORT**  
12.10pm - 2.40pm

SLI with LSAs  
by appointment  
SLI to assign rooms