



# Bishop's Hatfield Girls' School

Co-Headteachers: Ms T Nickson BEd (Hons), MA, NPQH, FCCT

Mr A Wood BA (Oxon), PGCE, MBA, NPQH

Woods Avenue, Hatfield, Herts AL10 8NL T: 01707 275331

Email: [admin@bishophatfield.herts.sch.uk](mailto:admin@bishophatfield.herts.sch.uk) Website: [www.bishophatfield.herts.sch.uk](http://www.bishophatfield.herts.sch.uk)

BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



March 2020

Dear Parents/Carers

## Battlefields Visit to Belgium and France

Friday 12<sup>th</sup> – Saturday 13<sup>th</sup> June 2020

We are well underway with the preparations for our trip to the Battlefields during Discovery week. As part of this we need to collect certain information regarding your daughter's passport, medical issues and dietary requirements. Please complete the attached form with all the relevant details. This needs to be returned to the Admin Office by **Friday 3<sup>rd</sup> April 2020**.

For safety and security reasons, and to enable us to complete all the relevant legal documentation, we will also need a photocopy of your daughter's passport which will be kept on record until the end of the trip at which point it will be destroyed. This is only in case of loss of, or damage to, the passport during the trip. For the same reason, we also ask that you provide us with a copy of your daughter's European Health Insurance Card (EHIC). If you need

information on getting a card for your daughter, please visit this website for more information:

<http://www.nhs.uk/NHSEngland/Healthcareabroad/EHIC/Pages/about-the-ehic.aspx>.

Please be aware that on the day you travel, your daughter will need a passport that:

- has at least 6 months left
- is less than 10 years old (even if it has 6 months or more left)

Please check [www.ukba.homeoffice.gov.uk/travellingtotheuk/beforetravel/entryclear/](http://www.ukba.homeoffice.gov.uk/travellingtotheuk/beforetravel/entryclear/) for details regarding a VISA for entry clearance into France and Belgium, if you do not hold a British or EU passport.

We would ask that when the form is returned, your daughter also brings a valid passport, or a photocopy of it, with her. A reminder that, in order to travel, passports require at least 6 months left before expiry. If this raises a concern, please feel free to contact me.

Yours sincerely,

Miss S Maisey

**Subject Leader for History**

*"This is an OUTSTANDING school" - Ofsted 2016*



## MEDICAL AND DIETARY DETAILS

### *Battlefields 2020*

Pupil's Name: \_\_\_\_\_ (as written on passport)

Home Contact Name: \_\_\_\_\_

Home Contact Number: \_\_\_\_\_

Passport Number \_\_\_\_\_ EHC Card Number \_\_\_\_\_

Does your daughter require a visa to travel outside the UK? Yes / No

(Only for pupils with a non-EU passport)

Please complete below as appropriate:

- My child does not suffer from any pre-existing medical condition requiring treatment.
- My child suffers from..... which may affect her taking part in the activities on the journey.
- My child suffers from.....which requires treatment.

Please specify the treatment:

.....

- Known allergies to drugs or other medication e.g. penicillin and plasters. Please specify:

.....

- Dietary Requirements and allergies. Please specify:

.....

I undertake to inform the school if my child or any member of the family suffers from any infectious disease within 21 days prior to the visit.

I consent to any emergency medical treatment, including the use of anaesthetics, necessary during the course of the visit.

Signature of Parent/Carer \_\_\_\_\_

Date \_\_\_\_\_

Name of Parent/Carer \_\_\_\_\_

Date \_\_\_\_\_

**PLEASE COMPLETE THIS CONSENT FORM AND RETURN IT ALONG WITH A COPY OF YOUR DAUGHTER'S PASSPORT AND EHC CARD TO THE ADMIN OFFICE BY FRIDAY 3rd April 2020.**