



Bishop's Hatfield Girls' School

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20th March 2020

Dear Parents/Carers

Identifying vulnerable pupils and critical workers in our Parent/Carer Community

In response to the latest Government guidelines that schools should close to all but the children of critical workers and those children considered vulnerable, we need to identify these pupils and parents/carers. We must stress that it is **not compulsory for the children of critical workers or vulnerable pupils to attend school**. It is up to the parents/carers themselves to decide whether they want their child(ren) to attend. The government guidance states that: '**if it is at all possible for pupils to be at home, then they should be**'. The guidance also states that: 'If your work is critical to the COVID-19 response, or you work in one of the critical sectors listed, and you cannot keep your child safe at home then your children will be prioritised for education provision'. The full list of workers who qualify under this category can be found here [Guidance for schools, colleges and local authorities on maintaining educational provision](#).

Critical Workers

If you are a critical worker in any of the categories listed and wish your daughter to continue coming to school, please complete the information on the form below and return it to the school by replying to this email message.

Vulnerable Pupils

The school has followed the available guidance regarding which pupils should be considered vulnerable. We will be contacting the parents/carers of those pupils individually about arranging for them to attend school. Parents/carers should be aware that this facility is only available to a very small number of pupils and we are limited in the numbers of pupils we can realistically support in school. Please do not assume that your daughter qualifies.

Due to limited staffing capacity we will not be able to deliver taught lessons to these pupils, but they will be able to use the school's ICT facilities in order to complete the online learning activities uploaded into Google Classroom.

Those pupils who do attend school will be expected to attend from 8.30 am – 3.00 pm, unless notified otherwise on the form below. They should wear full school uniform and bring all the

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equipment that they need for the day (exercise books, textbooks, pencil case etc). At the time of writing, lunches will be available to those pupils, though this is dependent on continued availability of staffing.

If you are a critical worker, and would like your child to attend, school please return the form below as soon as possible and by 8.00 am on Monday 23rd March.

Thank you for helping us to plan for provision for your daughters.

Yours sincerely

Ms T Nickson & Mr A Wood
Co-Headteachers

Critical Workers Information

Please complete this form if you are in one of the Government's Critical Workers categories and you require your daughter to come to school during the school closure period (week beginning 23rd March 2020). We will assume that this includes the Easter Holiday break (apart from the Bank Holidays) unless you inform us otherwise.

Child's Name

Form

Parent / Carer Name

Occupation

Place of work (name and address)

Please tick which school sessions you would wish your child to attend –

	Monday	Tuesday	Wednesday	Thursday	Friday
8.35am – 12.35pm					
12.35pm – 3.00pm					

As normal, we ask that you call us before 8.30am if your daughter will not be attending on any scheduled day and you will still be contacted in the event of your daughter's absence if we haven't heard from you.

Any other information –

Please return this form to the School Office via InTouch or to admin@bishophatfield.herts.sch.uk