

March 2019

Dear Parent/Carer,

Year 8: Work Shadowing
Tuesday 16th July 2019

The Year 8 work shadowing day is an extremely important opportunity for your daughter to visit a work place of your choice to understand a little more about the working environment.

This is a cornerstone of our careers education in Year 8, and as such all of the girls are expected to take part, spending the day in a work environment. The girls very much look forward to this day and it is an event they really remember. This important and exciting day will support work covered in Life Skills on the nature of work and the importance of transferable skills in employment. We work closely with a number of large local employers in later years, who are always impressed that our students have taken up this opportunity in Year 8.

I appreciate your support in finding a workplace for your daughter to visit for the day.

The shadowing day should be with either yourself, a member of your extended family, friends, neighbours or community groups that you know well. Your daughter should accompany this adult to work and observe / help with all that a day at work entails.

In the unlikely event that you are unable to make arrangements for your daughter to participate in this important day she will be in school for the day, in full uniform, for a series of work related learning written tasks with teachers.

Please complete the form attached below and return to Mrs Braybrook in the school office. It is vital that all elements of the forms are completed and returned by Friday 29th April.

Many thanks again for your support.

Yours sincerely,

Mrs V Langston
Work Related Learning Co-ordinator

Parental Consent Form

Please return to Mrs Braybrook in the School Office by Friday 29th April 2019

Year 8 Work Shadowing day – Tuesday 16th July 2019

Name of pupil:

Form:

Name and address of company:

Name of contact at company:

Telephone number of contact:

I take full responsibility for the conduct and safety of my daughter on this activity.

Signed..... (parent/carer)

Please print name

Date

OR

I am unable to arrange a placement for work shadowing and therefore my daughter will attend school on Tuesday 16th July 2019.

Name of child Form

Signed..... (parent/carer)

Date