

BISHOP'S HATFIELD GIRLS' SCHOOL

FUNDRAISING POLICY

Date of last review: Summer Term 2018

Date of next review: Summer Term 2020

School Based Policy

Fundraising Policy: 2018-19 and 2019-20

Bishop's Hatfield Girls' School has charitable status – **Charities Reference Number EW01517**. As the school is an academy, it is exempt from registering with the Charities Commission.

The School Fund and campaigns

The school has previously launched a School Fund for the purpose of fundraising, and is also registered for Gift Aid on all donations.

The school will adopt the following policies with regard to fundraising for the school and supporting other charities:

- The school is currently running a campaign to raise funds for a school minibus with a target of £25,000 and any funds raised in excess of this will be used for IT and educational equipment.
- Certain fundraising activities in school will be ring-fenced for the school campaign and these will include: School Fund donations, Christmas markets, The Magnolia Tree, easyfundraising donations, Bake Offs and/or summer events.

Charity fundraising

- From September 2018, each House will select a charity to support. Fundraising activities within school will be split between the school and the House charities 40%:60% respectively with the exception of key events as detailed above.
- In order to boost their House total, Houses may plan their own additional fundraising events but these must be approved by SLT at their weekly meeting. For those events held in school, funds will be split with the school according to the above agreement.
- Mufti day charges will be £2 and a mufti day will be planned each half term, with the schedule agreed by SLT at the start of each year. Mufti day money will be split between the school and House charities as per the above agreement. Should the school hold a mufti day for a national campaign which is promoted within the school community, the funds will be specifically for that charity eg. Sports Relief. At Christmas, a collection for the Save the Children Christmas Jumper day may be combined with a school collection for entry to the staff panto.
- The school will continue to support World Challenge. Students participating in this scheme should engage their local communities in fundraising rather than relying on the school staff and pupils. The school premises may be used for events outside school hours. Any cake sales should be held after school from 3pm. All events must be approved by SLT at one of their weekly meetings and 40% of funds raised from activities in school will go to the School Fund.
- The national Poppy Appeal will be supported through the sale of poppies.
- Regrettably, the school will not be able to support other charities.

Engaging the community

- The school will continue to engage the pupils through representation on the Charity Committee and the form Charity Reps. Reps will input to the planning and organisation of events including House events and prioritising what to buy with money raised through pupil activities. They will also act as ambassadors for school fundraising.
- The school will continue to work closely with the Parents' Association, supporting each other in the planning and running of fundraising activities.
- The school will use Facebook and Twitter to communicate with parents and carers, as well as old girls.
- The school will use every opportunity to build positive publicity about our success, the new building and our fundraising activities. These communications will be co-ordinated by the Development Officer.

DLD

13/6/18