Bishop's Hatfield Girls' School

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BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517

December 2018

Dear Parent/Carer,

Year 12 Field Trip to Swanage, 2nd – 5th April 2019

Fieldwork is an important element of the Geography 'A' Level course being studied by your daughter. Data collection and enquiry skills will be tested in Component 3: Geography Fieldwork Investigation, a 3,000 – 4,000 word report to be submitted by May 2019.

To enhance the quality of students' fieldwork skills, I am organising a Geography field trip to Swanage, from **Tuesday 2nd April to Friday 5th April 2019.** Students will collect primary data to investigate their chosen investigation question. The trip will also be a chance to experience and understand the case studies that will be taught in preparation for the main physical and human content. It is strongly recommended as a learning experience and vital as the new A-Level specification requires all students to complete a minimum of four days of fieldwork.

The group will stay at the Chatsworth Centre, contact details are shown below:

The Chatsworth Centre
35 Ulwell Rd
Swanage BH19 1LG
Tel: 01929 421075
Email: enquiries@allnatt.co.uk

The cost of this visit is **£160**, which includes all transport, meals, accommodation, entrance fees, insurance and fieldwork resources. Parents are required to make a payment of **£113** to cover board and lodgings. The remaining amount of **£47** covers the costs of travel and activities and this amount is requested as a voluntary payment. Unfortunately though, the reality is that unless sufficient voluntary contributions are made the trip will not be able to go ahead.

Please complete the reply slip shown below, indicating that you would like your son /daughter to attend the trip and return to the Finance Office by **Wednesday 23rd January 2019** with the parental consent form attached.

A non-refundable deposit of **£113** is required by **Wednesday 23rd January 2019.**The balance of **£47** is to be paid by **Wednesday 6th March 2019**. BHGS students should pay via WisePay. Visiting students should pay by cheque payable to 'Bishop's Hatfield Girls' School' or present cash in person and ask for a receipt. We cannot be held responsible for loss of cash for which no receipt has been given. 16-19 Bursary Students and those receiving free school meals **should contact Mrs Avey in the Finance Office, as soon as possible.** Students in receipt of free school meals from other schools should speak to their Head of Sixth Form about financial help.

Thank you for your support and if you have any queries about the trip then please do not hesitate to contact me.

Yours sincerely,

Mrs J. Ruffhead
Head of Humanities

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REPLY SLIP - please return to the Finance Office at BHGS by Wednesday 23rd January 2019

SWANAGE FIELD COURSE 2nd – 5th APRIL 2019

Name of student: ……. Date: ……

School…….

I agree to my son/daughter attending the Geography Field Trip to Swanage from 2nd – 5th April 2019.

*I have paid using WisePay / I enclose a deposit of £80 for the Swanage Field Trip, 2nd – 5th April 2019 (*please delete as applicable).

I understand that this money is non-refundable in the event of my son/daughter being unable to attend. Payments should be taken directly to the Finance Office. If payment is made in cash, students must ask for a receipt, without this receipt we cannot be held responsible for any loss.

I agree to pay the balance of **£80** by **Wednesday 6th March 2019**.

Signed: …….. Parent/Carer

Bishop's Hatfield School Parental Consent Form

Visit to:	Year 12 Swanage Geography Fieldtrip
Date:	2nd – 5th April 2019

Declaration

Name of student: ……

School……

Participating in the visit and activities as described, s/he is in good health and can receive medical treatment as necessary. I undertake to advise the school if my child has contact with any infectious/contagious diseases during the four-week period prior to the Visit.

I acknowledge the need for my daughter/son to behave responsibly.

Signed: …… Date: ……

Medical/Dietary Information

Does your child have a condition requiring medication or medical treatment including allergies? Please give details.	
Dietary information	
Any other information that you feel is relevant to the visit.	

Emergency Contact Information

Name	Relationship	Home Tel No	Mobile

This form must be signed by someone with parental responsibility for the student.

To be returned to the Finance Office of Bishop's Hatfield Girls' School by **Wednesday 23rd January 2019.**