



Bishop's Hatfield Girls' School

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21st January 2019

Dear Parents/Carers,

Update on adverse weather school closure procedures

We thought it best to remind you of our procedure should we be faced with heavy snowfall this winter, potentially leading to the need to close the school. We will do all we can to keep the school open and not interrupt your daughter's education if at all possible. However, should travel conditions become dangerous then we will consider all available advice in making our decision, including maintaining close contact with local schools to co-ordinate our response as much as possible.

In the event of heavy overnight snowfall, we will make a decision by **7am** as to whether it is viable to open the School as normal or whether we will need to close it, and a text message will be sent out. A message will also be posted on the school website, Facebook and Twitter.

If there is a heavy snowfall during the day, we may arrange for an early departure to allow pupils to get home safely. A text and email message will be sent to parents/carers advising them what time their child is leaving the school site, and a notice will be placed on the school website, Facebook and Twitter.

Please assume the school is open as normal unless you receive a text message or a message is posted on the school website telling you otherwise. It is important that you let us know if you have changed your mobile phone number so that our records are up to date.

Once again, we must stress that we will only close the school as a last resort; we do appreciate the difficulties faced by parents/carers who may still have to get to work and find last minute child care but we also have a duty of care for the safety of all pupils and staff in their journey to and from school.

Yours sincerely,

Ms T Nickson and Mr A Wood
Co-Headteachers

"This is an OUTSTANDING school" - Ofsted 2016

