



# Bishop's Hatfield Girls' School

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September 2018

Dear Parents/Carers

## Open Evening - Tuesday October 2<sup>nd</sup> 2018

I am writing to inform you that we shall be finishing school early for Years 7-11 on the afternoon of Tuesday 2<sup>nd</sup> October 2018. **Sixth Form lessons will continue as normal on other sites within the Consortium. There will be no Sixth Form lessons at Bishop's on this afternoon unless students have been notified otherwise by their teachers.**

As you may know, this is our Open Evening when prospective parents visit the school. There is quite a lot of preparation for this that can only be done when pupils have gone home. Moreover, many pupils volunteer to help during the evening and we felt it would be easier for them if they were able to have a little more time between the end of school and 5.30 pm when they have to return.

We shall finish afternoon school at 1.15pm. Girls will register with form tutors in form rooms at 1.10pm. Any pupil who is unable to go home at this time may, of course, remain in school until the usual time of 3.00pm. Any pupil who is volunteering to help during the evening and needs to stay until the start of the evening at 5.30pm may also do so but should ensure that she brings a packed tea.

Please email us to let us know if your daughter needs to stay on site until 3.00pm or 5.30pm otherwise we will assume she is leaving at 1.15pm. If you are dropping your daughter back at 5.30pm to help out at the Open Evening, please drop her off on Woods Avenue; there will not be the facility to drive in to the school.

In recognition of the fact that many girls will be helping on this evening, we will also be having a late start to the school day on Wednesday 3<sup>rd</sup> October. Girls must be in their form room by 9.15am for registration; school will be open from 8.00am for those who need to arrive early. Lessons will start at 9.25am with periods 1 and 2 each condensed to 35 minutes.

Yours sincerely,

Ms T. Nickson

Mr A. Wood

Co-Headteachers

O/Open Evening/Open Evening Early Closure Letter 2017

**"This is an OUTSTANDING school" - Ofsted 2016**



Secondary schools with published KS4 results

